



**SAFETY AND SECURITY OVERSIGHT PROGRAM  
FGTS HAZARD INITIAL NOTIFICATION FORM &  
WORKSHEET**

**SSO-12  
09-13-05**

<b>FGTS:</b> _____	<b>Method of FDOT Notification:</b> _____
<b>Name/Title of FGTS Person Reporting:</b> _____	<b>Time and Date of FDOT Notification:</b> _____
<b>Time and Date of Occurrence:</b> _____	<b>Location of Hazard Being Reported:</b> _____

**Provide a Description of How the Hazard was Recognized and Reported.**

How was the hazard identified: \_\_\_\_\_  
\_\_\_\_\_

Hazard reported by: \_\_\_\_\_  
\_\_\_\_\_

Date and time safety unit notified: \_\_\_\_\_

**Provide a Description of the Hazard and the Immediate Corrective Action(s) Taken:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Using the criteria included in the Hazard Management Section of SSPP, provide an Initial Risk Assessment of the hazard based on its probability and severity if no action was taken.**

Severity Category \_\_\_\_\_ Probability Category \_\_\_\_\_ Risk Index \_\_\_\_\_

By \_\_\_\_\_ (name) on \_\_\_\_\_ (date)

Title: \_\_\_\_\_

**Was FDOT State Safety Oversight notified?**

\_\_\_\_ Yes

\_\_\_\_ No (not Risk Index 1A, 1B, 1C, 2A, 2B, or 3A and related to passenger operation and one or more of the following potential effects; fatality, injury and property damage)



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**Summarize the investigation, including circumstances, events and probable cause(s).**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Describe additional corrective actions that were or will be completed to reduce the unsafe condition probability and/or severity. Include responsibility and schedule.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Using the criteria included in the Hazard Management section of SSPP, provide a final risk assessment based on the likelihood of the unsafe condition to occur, and its likely severity, after the proposed corrective action/resolution is in place.**

Severity Category \_\_\_\_\_ Probability Category \_\_\_\_\_ Risk Index \_\_\_\_\_

By \_\_\_\_\_ (name) on \_\_\_\_\_ (date)

Title: \_\_\_\_\_

**FGTS File Close-out:**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_